



Sunshine Law Request Form

I hereby request City of Harrisonville records under provision of Chapter 610 of the Revised Statutes of the State of Missouri.

Name: _____ Date: _____

Mailing Address: _____

Email: _____

Information Requested (Please be specific): _____

Please choose one:

_____ I would like to view the record(s) inside City Hall

_____ I request a printed copy of the records and agree to pay a fee, prior to the fulfillment of the request, of 10 cents per page, plus the research/ labor time of a city employee to compile the information." _____ I hereby request that all fees for locating and copying the requested records be waived. The information I obtain will serve the public interest and will be used in the following

By submitting this form, I understand that:

A request will be treated as withdrawn if I do not remit fees within 90 days, or 150 days if the fees exceed \$1,000 of a request for payment prior to fulfilling the request.

Any requests for records that are pending on August 28, 2025, will be considered withdrawn if I fail to remit fees by January 1, 2026, including requests that remain pending after a public governmental body asks for clarification on the request.

Any similar requests that are made within six months after the expiration of the appropriate timeframe and no fees have been remitted or no clarification has been provided, the governmental body is authorized to request fees for the original request as well as the subsequent request.

or Office Use Only –

Charges for Information

_____	Pages @ \$0.10 per page	=	\$_____
_____	Research Time @ \$17 per hour	=	\$_____
	Return Postage	=	\$_____
	Sales Tax	=	\$_____
	TOTAL	=	\$_____