



City of

Harrisonville ^{est.} 1836

COMMERCIAL SITE PLAN CHECKLIST SUBMITTAL COMMUNITY DEVELOPMENT DEPARTMENT

DEVELOPER

HARRISONVILLE CD

Check-Off Column	Planning and Zoning Requirements	Met	Not Met	N/A
	North arrow, scale, and legend. All items drawn to scale.			
	Show existing structure (if any) and landmarks. Show zoning and present use of abutting properties.			
	Show footprint of proposed structure(s) including setbacks to property lines, adjacent buildings, easements and street/alley right-a-ways.			
	Show existing & proposed streets w/ dimensions. Show existing & proposed utilities with size & type of material.			
	Topography of site on 2 feet labeled contours, including benchmark with elevation.			
	Erosion control measures included with plan.			
	Show existing & proposed storm water facilities, including size type of pipe, detention facilities, including pre & post development flows, storage volume, high water level & impact of downstream discharge area.			
	Show existing & proposed water lines including meter location & size. Provide Flow Test results.			
	Show existing & proposed sewer lines including connection to City main & any cleanouts.			
	Show location of backflow preventers. Identify Water District			
	Landscaping & screening plan (i.e., proposed location of dumpsters, dumpster enclosures, fences and detailed planting schedule as per ordinance.			
	Show proposed usage, type, and intensity of building(s). Show proposed exterior lighting and signage.			
	Show existing & proposed fire hydrants. Show size of main. Show fire flow of hydrants. Show distance to proposed structure(s) and Fire Department Connections.			
	A traffic study may be required. A detailed narrative indicating number of trips to the facility per day should be prepared by a design professional. Site Plan should show proposed number of parking spaces, ingress and egress of both vehicles and pedestrians to the site.			

Check-Off Column	Planning and Zoning Requirements	Met	Not Met	N/A
	Completed application form with signatures			
	Completed Commercial Site Plan Checklist			
	Filing Fee Paid			
	Five (5) paper copies of site plan – 24"x36" One (1) reduced copy of plan on 11"x17" paper One .pdf digital copy – emailed			
	Five (5) paper copies of landscaping and screening plan-24"x36" and One (1) reduced copy of plan on 11"x17" paper One .pdf digital copy – emailed			
	Five (5) paper copies of building elevations-24"x36" One (1) reduced copy of plan on 11"x17" paper One .pdf digital copy – emailed			
	(With Final Plat for recording) One (1) geo-referenced digital copy in with Projected Coordinates: NAD_1983_StatePlane_Missouri_West_FIPS_2403_Feet			

NOTE:

- Applications for building permit, planned development, or special use permit must include a site plan. Low density residential or minor renovations may be excluded from this requirement.
- 5 copies Site Plan sealed by architect or engineer licensed in state of Missouri must be submitted after final review and approval and before submission of construction plans. (Seal must be clear and legible.)

(FOR OFFICE USE ONLY)

Planning Commission Recommendation:

Approved: _____ Date: _____

Denied: _____ Date: _____

Continued: _____ Date: _____

Board Aldermen Action:

Approved: _____ Date: _____

Denied: _____ Date: _____

Continued: _____ Date: _____