

Type of Work

**No Approval
Required For:**

Awnings & Canopies

**Construction
of New Buildings
or Additions**

Cornices

Repair using existing material and duplicating design. If existing design or material is not original, consult staff. See tuck pointing section.

Decks

decks at ground level, not visible from any street that do not require alterations to any structure

Demolition

Doors

**Staff May Extend
Approval For:**

**HPC Approval
Required For:**

canvas awnings and canopies

metal awnings and canopies

all new buildings or additions, including garages, porch enclosures and garden structures

Cladding with simulated materials those portions not facing any street where the work duplicates original appearance

any work that does not duplicate original appearance/any work visible from the street

all visible decks at ground level and decks above the first-floor level and/or the front of the structure

removal of additions or alterations that are not original to the structure or are not otherwise historically significant

all other conditions

- stained glass panels
- security grilles of simple design
- new doors not visible from any street that are compatible in size and style with the original
- doors & lintels must be compatible with others on the structure
- removal of doors not visible from any street that are closed with brick toothed-in to match or recessed to express the original opening, leaving sills and lintels intact. On frame structures, siding to match the existing should be placed across and randomly extended beyond the opening to be closed. Permanently fixed shutters or doors may also be appropriate to close an opening.
- storm doors-see storm doors and windows
- all door hardware visible from the street

all other changes visible from a street and not covered by staff approvals

Type of Work

**No Approval
Required For:**

Fencing—*also see retaining walls*

Fire Escapes

Gutters

Landscaping

tree planting, trimming, pruning,
general landscaping

Masonry Cleaning

low pressure and/or detergent water
cleaning. Any cleaning that does not
abrade or stain the masonry surface.

Painting

painting previously painted masonry
a color closely matching the original
color of the material

Exterior Fixtures

residential buildings--flag brackets,
address numbers, lights and mail
boxes

**Public Right-of-Way
Improvements**

Retaining Walls

**Staff May Extend
Approval For:**

**HPC Approval
Required For:**

iron fences visible from any street, rear-yard
fencing where it is not visible from any street

chain-link, wooden or other fence
types adjacent to street rights-of-way

fire escapes in the rear of the buildings and
when the construction is unobtrusive and
painted to harmonize with the background

all other fire escapes

roofing over built-in gutters and applying
an appropriate style gutter from the over-
hang, leaving all cornice details intact

all other gutter designs

driveways and parking areas

tree removal, except where required
by the city

any other masonry treatment

paint colors on an approved color palette

painting unpainted masonry--stone,
brick, terra-cotta and concrete

commercial buildings--flag brackets,
address number, lights and mail boxes

street lights, paving, landscaping,
etc.

retaining walls not exceeding 24 inches in
height in rear and side yards

all walls in front yard

Type of Work

**No Approval
Required For:**

Roofs

Security Grilles

Siding

repair of wooden siding with wood that duplicates original appearance

Signs

removal of signs

Skylights

**Storm and Screen
Windows and Doors**

installation of doors and/or windows constructed of narrow frame design that is not visible from any street

Trees-see landscaping

Tuckpointing

Windows

**Staff May Extend
Approval For:**

**HPC Approval
Required For:**

replacement of slate, tin or tile roof with dark grey or black composition shingles, when repair is infeasible

any roof color other than dark grey or black or change of material not covered by staff approval

grilles of a simple design

installation of simulated materials on portions of the structure not facing any street when the simulated material duplicates original in width, depth, height, profile and general appearance, corner boards are retained in original width and decorative trim; and details are retained

applying simulated materials on the public facade

non-lighted simple signage not exceeding 20 square feet and containing not more than three colors

all other signs

installations not visible from any street

installations visible from any street

all windows and doors visible from any street. Colors should match sash and not alter visual effect of the opening.

tuckpointing with lime mortar of the same masonry color and hardness. Contact staff about this issue as well as mortar joint removal.

- stained, leaded or beveled glass
- new windows not visible from the street must be compatible in height, width and style with the original windows and have lintels and sills that are characteristic of the structure.
- removal of windows--see doors

changes visible from the street or not in conformance with the guidelines for staff approval